



Main Laboratory: Unit 34 / 53-57 Link Drive Yatala QLD 4207
Darwin Branch: Unit 12/16 Charlton Court, Woolner NT0820
ACT Branch: 17B Capital Terrace, Queanbeyan East NSW 2620
 Enquiries: 1 800 OCTIEF (628 433)

QF-930-001 SAMPLE SUBMISSION FORM

SECTION A – Company Details

Company Name: _____
 Address: _____
 Contact Name: _____
 Phone: _____ Email: _____

SECTION B – Project Details

Project ID/Reference: _____
 Site Address: _____

SECTION C – Sample Details (Please complete sample descriptions on reverse side of form)

Sampled By: _____	No. of Samples Submitted: _____
Date Sampled: _____	Date Submitted: _____
Analysis Type: Bulk ID <input type="checkbox"/>	Fibre Count <input type="checkbox"/> Soil (AS) <input type="checkbox"/> Soil (WA) <input type="checkbox"/>
Turn-around Time: 3 Days (Standard) <input type="checkbox"/>	1 Day (50% surcharge) <input type="checkbox"/> Same Day (100% surcharge) <input type="checkbox"/>

SECTION D – Payment Method

Credit Card Electronic Funds Transfer Cash Account
Payment by credit card incurs a 2.5% surcharge

Name on Card: _____	Receipt Number: _____
Card Number: _____	Account Name: Octief Pty Ltd
Expiry Date: _____	Account Number: 756398
CVC: _____	BSB: 034-195

OFFICE USE ONLY

Date Received: _____	Time Received: _____
Received By: _____	Report Checked: Yes <input type="checkbox"/>
Authorised By: _____	Report Sent: Yes <input type="checkbox"/>

Certificate Number:

Notes: _____

